

News-Banner Publications Obituary Policy

News-Banner Publications publishes “basic” obituaries for “local” deaths free of charge in their paid-circulation newspapers (The News-Banner, The Ossian Journal). News-Banner Publications accommodates families that wish to share additional information and/or to publish an obituary that does not meet the “local” criteria. Appropriate additional information may include (but not limited to) the names or numbers of other survivors (grandchildren, aunts/uncles, nephews/nieces, grandparents, “special friends” etc.); career/education information, military service, memberships and church affiliations and activities, hobbies, awards and accomplishments, and memorial designations.

DEFINITIONS:

LOCAL DEATHS - These include

- 1) Arrangements being handled by any funeral home in our circulation area (defined as: Wells County, Markle, Zanesville, Warren, Montpelier and Pennville).
- 2) Arrangements for any person who currently resides in the circulation area, was born in Wells County, was a former resident within the circulation area, was employed or formerly employed in Wells County.
- 3) Arrangements for a person who is the parent, sibling or child of a current local resident of the circulation area.

BASIC OBITUARY - Includes the following information: Name, age, community of record, date of passing, place of passing, date and place of birth, parents’ names, date and place of marriage, name(s) of spouse (and date of death if appropriate), names of surviving immediate family (parents, spouse, children [children’s spouse if the child is local], siblings [and spouse of local]) and their community; names of deceased immediate family (siblings, children, [and parents if appropriate]) date and time of service, date and time of calling, place of burial, funeral home name and web site address. A picture is not included in a basic obituary.

CHARGES: \$60 for obituaries up to 12 column inches; add \$5 for a photograph

For obituaries longer than 12 col. inches, add \$6 per additional column inch (Obituaries are published 2 columns wide, thus each additional inch of copy equals 2 col. inches.)

Charges include either the News-Banner or Ossian Journal. Second paper, add \$10, regardless of length and/or photo. These charges are the responsibility of the funeral home unless other arrangements are made. If there is not an established business relationship, pre-payment may be required.

EDITTING: Just as the newspaper reserves the right to edit advertisements, we reserve the right to edit paid obituaries.

In line with our belief in the news value of all obituaries, the opening paragraph of all obituaries, Basic or Paid, will be standard: Name; age; community of record; time/date of death; place of death. In the case of non-resident deaths, the local qualifier will be added. (i.e. “The brother of an Ossian man, ...”) Remaining paragraphs will be subject to editing for good taste.

All obituaries placed in The News-Banner are also placed in the free access section of the News-Banner’s web site (www.news-banner.com) at no additional charge.

DEADLINES:

NEWS-BANNER:

BASIC obituaries must be submitted by 10 a.m. in order to be in that’s day’s edition (for Saturday edition, 10 p.m. Friday)

PAID obituary information must be submitted by 3 p.m. the day before publication. (for Saturday edition, noon Friday; for Monday’s edition 7:00 a.m. Monday). A proof will be provided along with a verified charge amount prior to publication. The proof must be returned by 9 a.m. the day of publication (9 p.m. Friday for Sat. publication). An “Arrangements Brief” may be printed immediately in order to publish calling hours, etc. when time does not permit a full Paid Obituary in the next edition.

OSSIAN JOURNAL (published each Thursday):

BASIC obituaries must be submitted by Tuesday noon

PAID obituaries must be submitted by Monday, 3 p.m.

Obituary information should be sent by fax or email:

FAX: 260-824-0700

EMAIL: newsroom@news-banner.com

or drop off at 125 N. Johnson St., Bluffton IN 46714

If you would like to confirm receipt, call 260-824-0322 Mondays 7 a.m. to 5 p.m.; Tues.-Thurs. 8 a.m. to 5 p.m.; Fridays 8 a.m. - Midnight

Sample Obituaries: News- Banner Publications, Bluffton Ind.

Free "Basic" Obituaries

Keith Rinehart, 64

Keith A. Rinehart, 64, Ossian, died Saturday, December 13, 2008 at his residence.

Born in Allen County on Oct. 24, 1944 to E. Dale and Evelyn (Phillips) Rinehart, he married Joyce A. Class on Sept. 11, 1982 in Yoder; she survives.

Other survivors include two sons, Matthew (Jen) Rinehart of Ossian and Andrew (Sarah) Zoda of Roanoke; a brother, Neil (Laurenna) Rinehart of Yoder; and three sisters, LaRita (Terry) Donaghy of Bluffton, Cheryl (James) Grimm of Zanesville, and Dalene (Gary) Ingle of Mint Hill, N.C.

Services will be held Wednesday at 10:30 a.m. at the Ossian United Methodist Church. Calling hours are Tuesday from 2 to 8 p.m. at Elzey Patterson Rodak Funeral Home in Ossian and Wednesday for one hour prior to the services at the church. Burial will be in Oak Lawn Cemetery.

Online condolences at www.elzey-patterson-rodak.com

Lester Stout, 70

The brother of a rural Pennville resident, Lester D. Stout, 70, Dunkirk, died Friday, Dec. 12, 2008 at Miller's Merry Manor in Dunkirk.

He was born Dec. 13, 1937 in Portland to Donald and Berniece (Knoelke) Stout.

He is survived by a sister, Elaine (LeRoy) Harshman of rural Pennville and formerly of Ossian.

Services will be held Thursday at 2 p.m. in the Portland Chapel of the Williamson and Spencer Funeral Home. Calling hours there are Wednesday from 3 to 7 p.m. Burial will be in Green Park Cemetery.

Online condolences at www.williamsonspencer.com

Rites Pending:

Keith Rinehart - Rites Pending

Arrangements are pending at the Elzey Patterson Rodak Funeral Home in Ossian for Keith Rinehart, 64, Ossian, who died Saturday at his residence.

Arrangements Brief:

Lester Stout, 70

The brother of a rural Pennville resident, Lester D. Stout, 70, Dunkirk, died Friday, Dec. 12, 2008 at Miller's Merry Manor in Dunkirk.

Services will be held Thursday at 2 p.m. in the Portland Chapel of the Williamson and Spencer Funeral Home. Calling hours there are Wednesday from 3 to 7 p.m.

A full obituary will appear in tomorrow's News-Banner.

Paid Obituaries

Keith Rinehart, 64

Keith A. Rinehart, 64, Ossian, died Saturday, December 13, 2008 at his residence.



Keith Rinehart

Born in Allen County on Oct. 24, 1944 to E. Dale and Evelyn (Phillips) Rinehart, he married Joyce A. Class on Sept. 11, 1982 in Yoder; she survives.

A veteran of the U.S. Marines, he worked as a production foreman at Tuthill Pump from 1962-2000 and retired in August of this year from LBH Chemical in Fort Wayne where he was Chemical Manager. He attended Ossian United Methodist Church and Living Faith Missionary Church.

Other survivors include two sons, Matthew (Jen) Rinehart of Ossian and Andrew (Sarah) Zoda of Roanoke; a brother, Neil (Laurenna) Rinehart of Yoder; three sisters, LaRita (Terry) Donaghy of Bluffton, Cheryl (James) Grimm of Zanesville, and Dalene (Gary) Ingle of Mint Hill, N.C.; and six grandchildren.

Services will be held Wednesday at 10:30 a.m. at the Ossian United Methodist Church. Calling hours are Tuesday from 2 to 8 p.m. at Elzey Patterson Rodak Funeral Home in Ossian and Wednesday for one hour prior to the services at the church.

Burial will be in Oak Lawn Cemetery. Preferred memorials are to the Ossian U.M. Church building fund or to Living Faith Missionary Church.

Online condolences at www.elzey-patterson-rodak.com

Lester Stout, 70

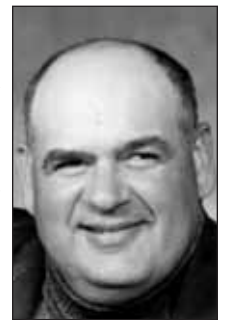
The brother of a rural Pennville resident, Lester D. Stout, 70, Dunkirk, died Friday, Dec. 12, 2008 at Miller's Merry Manor in Dunkirk where he had been a resident for six years.

Born Dec. 13, 1937 in Portland to Donald and Berniece (Knoelke) Stout, he was a member of the Portland First Church of the Nazarene. He farmed with his parents in Green Township, Jay County and was also employed at the Jay/Randolph Developmental Center workshop.

He is survived by a sister, Elaine (LeRoy) Harshman of rural Pennville and formerly of Ossian.

Services will be held Thursday at 2 p.m. in the Portland Chapel of the Williamson and Spencer Funeral Home. Calling hours there are Wednesday from 3 to 7 p.m. Burial will be in Green Park Cemetery.

Online condolences at www.williamsonspencer.com



Lester Stout

HANDY REFERENCE: NEWS-BANNER PUBLICATIONS

BASIC (FREE) OBITUARY:

What it includes:

- Name
- Age
- Community of record
- Date of death
- Place of death
- Genealogical Information:
 - Date and place of birth
 - Parents
 - Spouse(s): date and place of marriage(s)
 - Children (with spouse name if local) and community
 - Siblings (with spouse name if local) and community
 - Deceased immediate family (siblings, children, [and parents if appropriate])
- Date, time, location of service, place of burial
- Calling hours
- Funeral home name and website

What it does not include:

- Photo
- Education/career/military service
- Memberships/Church and Community involvement
- Memorial designations
- Names/numbers of other survivors (grandchildren, aunts/uncles, nieces/nephews, other)
- Any other information not listed above, such as hobbies, additional services (i.e. Masonic), military rites or any other information the family would like to include

OPENING PARAGRAPH:

Families and funeral homes are encouraged to write obituaries, but be advised that in order to maintain the news value and approach The News-Banner and Ossian Journal will maintain, all obituaries, Basic or Paid, will have a common opening paragraph:

EXAMPLE:

John Smith, 87, Bluffton, died Thursday, Jan. 1, 2009 at his residence.

In the case of a non-resident death with a local connection:

The brother of a Bluffton man, John Smith, 87, Fort Wayne, died Thursday, Jan. 1, 2009 at Lutheran Hospital in Fort Wayne.

EDITTING:

The News-Banner reserves the right to edit obituaries written by others for good taste.

Obituary information should be sent by fax or email:

FAX: 260-824-0700

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or drop off at 125 N. Johnson St., Bluffton IN 46714

If you would like to confirm receipt, call 260-**824-0322** Mondays 7 a.m. to 5 p.m.; Tues.-Thurs. 8 a.m. to 5 p.m.; Fridays 8 a.m. - Midnight